

SharePoint Designer 2007: Basic + CertBlaster, Student Manual with Data

Duration:

One day

Description:

This ILT Series course, rated 4.9/5.0 in overall quality by ProCert Labs, teaches the core features and functions of SharePoint Designer 2007. Students will learn how to create and apply templates, control layout and spacing, create and apply style sheets, and apply IDs and classes. They will also insert, modify, and arrange images, create links and navigation bars, and insert and format tables. Finally, they will learn how to prepare a Web site for publishing.

Table Of Contents:

Unit 1: Getting started

Topic A: Internet basics

Topic B: The SharePoint Designer workspace

Topic C: Page editing

Topic D: HTML

Unit 2: Web sites

Topic A: Site planning basics

Topic B: Creating a Web site

Topic C: Templates

Unit 3: Text formatting

Topic A: Text basics

Topic B: Structural formatting

Topic C: Cascading Style Sheets

Unit 4: Web page layout

Topic A: Basic CSS layout

Topic B: Basic layout techniques

Unit 5: Images

Topic A: Image formats and properties

Topic B: Working with images

Unit 6: Hyperlinks

Topic A: Basic hyperlinks

Topic B: Link styles

Topic C: Image maps

Unit 7: Tables

Topic A: Working with tables

Topic B: Table-based layouts

Unit 8: Publishing

Topic A: Proofing tools

Topic B: Web site publishing