



# InfoPath 2007: Creating InfoPath Forms

**Duration:** 1 Day

## **Course Content**

### **Lesson 1: Creating InfoPath Forms**

Topic 1A: Explore the User Interface

Topic 1B: Draft a Form

Topic 1C: Add a Data Validation Rule

Topic 1D: Test a Form

### **Lesson 2: Importing and Exporting Form Data**

Topic 2A: Import Forms into InfoPath

Topic 2B: Export Form Data to Excel

Topic 2C: Export Form Data to the Web

### **Lesson 3: Customizing Form Layout**

Topic 3A: Format a Form

Topic 3B: Customize Tables

Topic 3C: Insert Graphic Objects

Topic 3D: Create Optional and Repeating Sections

Topic 3E: Merge Forms

### **Lesson 4: Managing Views**

Topic 4A: Create Custom Views

Topic 4B: Modify a View

Topic 4C: Create a Print Version for a View

Topic 4D: Assign User Roles to a View

## **Lesson 5: Applying Security to Forms**

Topic 5A: Protect InfoPath Forms

Topic 5B: Restrict Access to a Form

Topic 5C: Set Security Zones

## **Lesson 6: Distributing Forms**

Topic 6A: Publish a Form Template

Topic 6B: Publish a Form to Email Recipients

Topic 6C: Troubleshoot Publishing Problems

## **Lesson 7: Managing Controls**

Topic 7A: Data Source Concepts

Topic 7B: Customize Controls

Topic 7C: Bind Controls

## **Lesson 8: Working with a Database**

Topic 8A: Develop a Form from a Database

Topic 8B: Use InfoPath Forms to Add Records to a Database

Topic 8C: Use InfoPath Forms to Query a Database

Topic 8D: Populate Controls Using a Database