

InDesign CS3: Basic, ACE Edition + CertBlaster, Student Manual

Duration:

One day

Description:

This ILT series course will teach students fundamental concepts and terminology, and the basic features of Adobe InDesign CS3. Students will learn how to create new InDesign documents, place text and graphics, and format text; create custom color swatches; position items using guide; create a bleed; create facing-pages multi-page documents; insert new pages and move page elements; work with master pages; flow text between frames; specify tab and indent settings; create bulleted lists; adjust space between paragraphs; create and apply paragraph rules, paragraph styles, and character styles; work with text and graphics in frames; work with Photoshop files; modify graphics, graphic frame containers, and text wrap; nest frames, group items, and create and use layers; print documents and create print presets; export to PDF; prepare and package documents for commercial printing; and use Adobe Bridge and metadata.

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Appendix A: ACE exam objectives map

Topic A: Comprehensive exam objectives