



Adobe InDesign CS2: Basic

Duration:

One day

Description:

This course teaches students how to use Adobe InDesign CS2 to design professional looking documents and print layouts. Students will cover a broad scope of topics that will provide an overview of the application so that they can start creating documents right away. They will learn how to create a new document, add text and graphics, use master pages, add columns, thread frames, create and apply styles, use layers, and prepare a file for print. Students taking this course should be familiar with Microsoft Windows 2000 or XP, and they should have basic-level word processing skills.

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Unit 2: Structuring multi-page documents

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Topic A: Text frame threading

Topic B: Paragraph formatting

Topic C: Styles

Unit 4: Modifying items

Topic A: Text frames

Topic B: Graphics

Topic C: Grouped items

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Unit 5: Finalizing documents

Topic A: Outputting documents

Topic B: Commercial printing preparation